

Patient Dental History

- Reason for today's visit: _____
- Date of Last dental visit: _____ / _____
- Previous Dentist Name: _____
- Do you have history of clenching or grinding your teeth? _____
- Have you ever had any complications following dental treatment? Yes No
If yes, please explain: _____
- Do you require pre-medication? Yes No Don't know
- How would you rate your smile (worst) 1 -> 10 (best) _____

Phone Numbers

Phone (Home): _____ (Work): _____ (Cell): _____
 (Spouse's work): _____ (Other: _____): _____
 Preferred first call number: Home Work Cell/other
 In case of emergency, who should be notified?
 Name: _____ Relationship: _____
 Home phone: _____ Cell phone: _____
 Pharmacy name: _____ phone: _____

Patient Employment Information

Employer Name: _____ Occupation: _____
 Address: _____
Street City State Zip Code

Dental Insurance Information

PRIMARY INSURANCE

Insurance Plan Name: _____
 Insurance Phone Number : _____
 Patient's relationship to insured: Self Spouse Child Other _____
 Subscriber's name: _____
Last First MI
 Subscriber's Birth Date: _____/_____/_____
 SSN or ID#: _____ Group #: _____
 Subscriber's Employer name: _____

SECONDARY INSURANCE

Secondary Insurance Plan Name: _____

Secondary Insurance Phone Number : _____

Patient's relationship to insured: Self Spouse Child Other _____

Subscriber's name: _____
Last First MI

Subscriber's Birth Date: ____/____/____

SSN or ID#: _____ Group #: _____

Subscriber's Employer name: _____

How did you discover our office?

Referred by: _____

Insurance : _____

Internet: _____
Search engine used

Other : _____

Authorizations

I authorize Advanced Dentistry to take x-rays, study models, photographs, and any other diagnostic aids deemed appropriate by the doctor to make a thorough diagnosis of my dental needs. I hereby authorize the release of my dental records to Insurance Carriers or Referred Doctors.

I understand that radiographs and/or photographs may be taken of my teeth and used by the Doctor as examples of procedures performed to be shown to other patients, displayed in the office and/or used for advertisement. I understand that no likeness of my face nor any readily distinguishable features other than a close-up of my teeth will be used by the doctor for any reason without a separate written prior authorization by me.

I have read, understand and agree to the above policies.

Signature: _____

Date: ____/____/____

I hereby authorize my insurance company to pay directly to the office of Dr. Robert M. Sorokolit, benefits due to me under the terms of my policy.

Signature: _____

Date: ____/____/____

Billing Policy

First and foremost, we want to express our appreciation to you for selecting our practice. It is our privilege to serve you, and we want your experience with us to be as pleasant as possible as we strive to fulfill your dental needs. The following represents an explanation of our office policies and guidelines concerning financial responsibility.

Please remember your insurance policy is a contract between you and the insurance company, not the doctor. For the convenience of our patients, we will submit all claims of treatment and provide an **estimate** of what your insurance will cover for services from information that we receive over the phone, however we are in no way responsible for payment from any insurance provider. We do not render services on the basis that the insurance company will pay any fees. Remember, necessary treatment should be determined by the doctor and patient together, not dictated by "what the insurance company will pay".

You will be given a treatment plan with expected fees prior to any treatment rendered. Payment is due at time of treatment. A billing statement will be sent to you specifying any insurance payments (if applicable) and your total balance. It is important that you not let your account go past due. In the event your account becomes more than 60 days past due, we will employ outside services to assist in collections and at that time, a 30% finance charge will be added to the total bill. We will make every effort to alert you to the status of your account prior to sending it to collections, and are always willing to find an amicable solution to any problem. We accept cash, major credit cards, personal checks and most debit cards. All returned checks will be charged a \$28.00 processing fee.

Signature: _____

Date: ____/____/____

HIPAA CONSENT

Patient Record of Disclosures In general, the HIPAA privacy rule gives individuals the right to request a restriction on uses and disclosures of their protected health information (PHI). The individual is also provided the right to request confidential communications or that a communication of PHI be made by alternative means, such as sending correspondence to the individual's office instead of their home.

I wish to be contacted in the following manner (check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> Home Telephone _____
<input type="checkbox"/> OK to leave a message with details
<input type="checkbox"/> Leave message with call-back number only | <input type="checkbox"/> Written Communication
<input type="checkbox"/> OK to mail to my home address
<input type="checkbox"/> OK to mail to my work/office address
<input type="checkbox"/> OK to fax to this number _____. |
| <input type="checkbox"/> Work Telephone _____
<input type="checkbox"/> OK to leave a message with details
<input type="checkbox"/> Leave message with call-back number only | <input type="checkbox"/> I give authorization to leave a message in my absence with _____
(indicate relation to patient) for matters regarding:
<input type="checkbox"/> my treatment/test results
<input type="checkbox"/> my appointment reminders
<input type="checkbox"/> my account such as billing and amount due |
| <input type="checkbox"/> Cell phone _____
<input type="checkbox"/> OK to leave a message with details
<input type="checkbox"/> Leave message with call-back number only | |
| <input type="checkbox"/> Text message _____ (if you would like to receive text messages please indicate your phone carrier _____)
<input type="checkbox"/> OK to leave a text with details
<input type="checkbox"/> Leave a text with call-back number only | |

I acknowledge that I have read a copy of the Notice of Privacy Practices for HIPAA.

Patient Name (Print) _____

Birthdate: _____

Signature: _____

Date: _____